

4.2 Enrolment Policy

(a) Preamble

Lycée Condorcet – The French School of Sydney is a non-selective, co-educational, non-denominational day-school. All classes are conducted in French. With the exception of Pre-school and kindergarten, satisfactory mastery of the French language, both orally and in reading and writing (age-appropriately), is therefore the overriding enrolment criterium.

Enrolment in primary and secondary classes is automatic for students who come from a French public school, a registered French private school, or from any approved French School Abroad.

It is understood that by their enrolment at the French School of Sydney, students and their families accept to adhere to the school's stated regulations and support actively the school's ethos.

(b) Procedures

1. All applications are processed in order of their receipt. An application is considered received, when a parent/guardian of the student has completed and signed all application forms, and handed them in to the school office, accompanied by:
 - (a) proof of identity documents (e.g. Passport, birth certificate)
 - (b) leaving certificate from previous school
 - (c) current and previous years' school reports
 - (d) proof of payment of application fee
2. Non-French applicants and their parents/guardians will be invited for an interview. In the case of all students to be enrolled for K-5 classes*, this will be conducted by the Director of the Primary School. In the case of students enrolling from Year 6 on the Principal will conduct the interview. From time to time, they may be assisted by the Deputy Principal and/or the relevant class teachers.

*In the French school system Primary School ends in Year 5 with Year 6 being the first Year in Secondary School.

3. Prior to the interview, applicants and their parents/guardians are expected to collate all necessary supporting documentation as well as other important information pertaining to the candidate's social, emotional, intellectual and in particular linguistic strengths and weaknesses. It is in the interest of the well-being of the candidate being enrolled at the French School for parents to pass this on to the school prior to or during the interview.
4. During the interview the interviewer will
 - review all supporting documentation made available to him/her

- explain the education provided by the French School, including the requirements and school rules
- attempt to ascertain the candidate's potential to participate meaningfully in the day-to-day school life at the French School

5. Enrolment is deemed complete, and the candidate becomes a student of the Lycée Condorcet, when all of the following criteria have been met:

- All documents pertaining to the child's personal data (e.g. Medical records. Vaccination records) have been presented to the school
- Parents/guardians have signed for receipt of all documents pertaining to the school's rules and regulations
- The Director of the Primary School or the Principal in the case of Secondary School have signed the application form to specify the year in which the student will be enrolled.