



EXCURSIONS

POLICY

Rationale:

- The school's excursion program enables students to further their learning and social skills development in a non-school setting. Excursions complement, and are an important aspect of the educational programs offered at the French school of Sydney.

Aims:

- To reinforce, complement and extend learning opportunities beyond the classroom.
- To develop an understanding that learning is not limited to school, and that valuable and powerful learning takes place in the real world.

Implementation:

- An excursion is defined as any activity beyond the school grounds.
- The Principal must approve all excursions.
- The principal and staff will determine a schedule of excursions for the school year and will ensure that all excursions are maintained at a reasonable and affordable cost.
- The Principal will determine an 'Excursions Budget' each year. Parents will pay for individual excursions as they occur.
- Students will not be excluded from excursions simply for financial reasons. Parents experiencing financial difficulty, who wish for their children to attend an excursion, will be required to discuss their individual situation with the Principal. Decisions relating to alternative payment arrangements will be made by the Principal on a case-by-case basis.
- All families will be provided with all excursion details and will be given sufficient time to make payments for excursions. Parents will be sent notices before the excursion date reminding them of the need to finalise payment. Children whose payments have not been finalised before the departure date will be unable to attend unless alternative payment arrangements have been organised with the Principal.
- An appropriately designated 'Teacher in Charge' will coordinate each excursion.
- At least one staff member will hold a current Senior First Aid Certificate, an adequate first aid kit, a suitable outdoor emergency kit (if required) plus a mobile phone (or radio) will be carried by all groups at all times, and the leader will ensure that copies of signed medical declarations for each student accompany the excursion.
- The school will continue to provide the opportunity for teachers to update their first aid skills.

- Parents of primary children will be invited to attend excursions. When deciding on which parents will attend, the Teacher in Charge will take into account –
 - Any valuable skills the parents have to offer. eg. first aid etc
 - The need to include both male and female parents.
 - The special needs of particular students.
- Excursions will be postponed or cancelled if the weather, conditions or other factors create potential risks.